

# Office of the Police & Crime Commissioner for Devon, Cornwall and Isles of Scilly

REQUEST FOR PCC DECISION\*

REPORT FOR INFORMATION PURPOSES ONLY\*

\*Please  appropriate box

Title: CCTV Funding Contribution to Wadebridge Town Council in the sum  
of £14,829

Log Number: 63 19/02/2018

## Executive Summary

At the OPCC Management meeting on the 19th February 2018, consideration was given for formal approval to contribute funding to Wadebridge Town Council in the sum of £14,829 towards CCTV investment.


### Recommendation approved:

To formally approve the funding contribution in the sum of £14,829 detailed above subject to the CCTV terms and conditions of grant.

## Police & Crime Commissioner for Devon & Cornwall and Isles of Scilly

I hereby approve the recommendation above.

Signature



Date

20/3/18

## **PART I – NON-CONFIDENTIAL FACTS AND ADVICE TO THE PCC**

**Decision required – supporting report (see Executive Summary)**

**1. Introduction and background**

As above (Executive Summary)

**2. Issues for consideration**

*(For example ONLY – Links to Police and Crime Plan and PCC priorities)*

As above (Executive Summary)

**3. Financial Comments (if applicable)**

**4. Legal Comments (if applicable)**

**5. Comments on Risk (if applicable)**

**6. Environment & Sustainability considerations (if applicable)**

**7. Equality Comments (if applicable)**

**8. Background/supporting papers (if applicable)**

N/A

**Public access to information**

This decision will be published on the website of the OPCC

**ORIGINATING OFFICER DECLARATION:**

	Tick to Confirm Statement (✓)
Head of Unit:	✓
Legal Advice (if applicable):	✓
Financial Advice (if applicable):	✓
Equalities Advice (if applicable):	✓
Impact on Privacy (if applicable):	✓

**OFFICIAL APPROVAL**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police & Crime Commissioner.



**Signature**  
~~Chief Executive Officer / Treasurer~~

20/3/18  
**Date**

Any amendments to decision paper to be noted here:

- 1.
- 2.
- 3.

*Example:*

*As corrections to the report above:*

1. *'As appropriate' should be inserted into paragraph 1.3 after 'undertake the following checks'*
2. *The dates in paragraph 1.3, 4<sup>th</sup> bullet point should read '8<sup>th</sup>/9<sup>th</sup>'*

*Before making his/her decision, the Police & Crime Commissioner was briefed as to the checks carried out in each case.*

**Signature**  
**Police & Crime Commissioner**

**Date**

## DECISION MAKING PROCESS FLOWCHART

Report prepared by relevant PCC officer. Request sheet prepared and submitted. Allocate log number and enter in log.

Determine Decision Level:  
 Level 1 – PCC  
 Level 2 – PCC/OPCC/CC / COG  
 Level 3 – OPCC Board  
 Level 4 – Delegated decisions

When a decision is made, the PCC, OPCC, CC / COG, or delegated decisions must be kept up to date in the Decision Making Log. The log should be updated with the date of the decision, the decision number, the decision made, and the date of the decision.

Request has a supporting briefing paper and background documents.

Has advice been sought about:  
 Legal matters;  
 Financial matters;  
 Equality matters;  
 Risks;  
 HR;  
 Privacy impact:

N

Request not approved. Return to PCC officer for further information.

Y

Obtain approval as per decision level. Decisions at Levels 1-3 will require approval by Chief Executive, plus all other approvals covered below.

N

Request not approved. Return to PCC officer for further information.

Y

Level 1 – PCC  
 Level 2 – Approval from OPCC, PCC and CC / COG  
 Level 3 – Approval from CE / Treasurer.

Once approval obtained:

1. Advise decision to relevant people.
2. Update Decision Making Log.
3. Enter in Action Log, using Decision Making Log number and complete details.
4. Monitor action until complete.

