

INSURANCE TENDER PROCESS - KEY MEETINGS TIMETABLE

Action	Target Date
SW Police Tender meeting to discuss strategy and approach.	21 June 2019
SW Police Tender Meeting to discuss and agree the contract evaluation approach.	17 July 2019
First draft of the tender document to be submitted	End of July 2019
Final tender document to be submitted	End of August 2019
Insurer Day – Aon Head Office	4 September 2019
Tender documents Issued	October 2019
Deadline for receipt of Tender submissions	Mid November 2019
SW Police post tender evaluation meeting 1	6 December 2019
Final tender evaluation report and recommendations to each Force	Early January 2020
SW Police post tender evaluation meeting 2	29 January 2020
Contact award decisions to Insurers	Early February 2020
Contracts go Live	1 April 2020

Meetings
Force Process Deadlines
Tender Process

