

# OFFICE OF THE POLICE AND CRIME COMMISSIONER FOR DEVON AND CORNWALL

## CODE OF CONDUCT

### 1. Introduction

This Code of Conduct applies to:

- Members of the Joint Audit Committee for the Office of the Police and Crime Commissioner;
- Special advisors to the Police and Crime Commissioner; and
- Any panel, committee member or community member who has been appointed or selected to assist with the work of the Police and Crime Commissioner.

This Code applies when I am acting in or representing to act in the role to which I have been appointed by the Office of the Police and Crime Commissioner. This code does not apply when I am acting in a purely private capacity.

I have adopted this code and have agreed to abide by its provisions.

### 2. Principles

The Policing Protocol<sup>1</sup> provides that all parties will abide by the seven principles set out in Standards in Public Life: First Report of the Committee on Standards in Public Life known as — the Nolan Principles.

I agree to abide by the “Nolan Principles which are set out below:

- selflessness
- integrity
- objectivity
- accountability
- openness
- honesty
- leadership.

Accordingly, when I act in my capacity as a member, advisor or other role to which I have been appointed by the Office of the Police and Crime Commissioner,

1) I will act solely in the public interest and will never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for myself, my family, a friend or close associate.

2) I will not place myself under a financial or other obligation to outside individuals or organisations that might seek to influence me in the performance of my official duties.

3) When carrying out my public duties I will make all decisions based on merit.

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<sup>1</sup> The Policing Protocol Order 2011 No. 2744

- 4) I am accountable for my decisions to the public and I will co-operate fully with whatever scrutiny is appropriate to my office.
- 5) I will be as open as possible about my decisions and actions and the decisions and actions of the IAC and will be prepared to give reasons for those decisions and actions.
- 6) I will declare any private interests that relate to my public duties and will take steps to resolve any conflicts arising in a way that protects the public interest, including registering and declaring interests in a manner conforming with the procedures set out in section 3 below.
- 7) I will, when using or authorising the use by others of the resources of the Elected Local Policing Body, ensure that such resources are not used improperly for political purposes (including party political purposes) and I will have regard to the provisions of the Elected Local Policing Bodies (Specified Information) Order 2011.
- 8) I will promote and support high standards of conduct when serving in your public post, in particular as characterised by the above requirements, by leadership and example.

**3. Registering and Declaring Interests**

- 1) I will, within 28 days of taking up my position, notify the Monitoring Officer of any disclosable interests as defined by regulations made by the Secretary of State, where the interest is mine, or that of any Related Parties. Related Parties being my partner, my business partner, a close family member, a friend or any other person in relation to any other business interest of mine.
- 2) I will disclose any interest to any meeting at which I am present, where I have a disclosable interest in any matter being considered and where the matter is not a 'sensitive interest'<sup>1</sup>.
- 3) Following any disclosure of an interest not on the Register of Disclosable Interests or the subject of pending notification, I will notify the Monitoring Officer of the interest within 28 days beginning with the date of disclosure.
- 4) Unless dispensation has been granted by the Monitoring Officer, I will not participate in any discussion on, vote on, or discharge any function related to any matter in which I have an interest as defined by regulations made by the Secretary of State. Additionally, I will observe the restrictions placed on my involvement in matters where I have an interest.

I agree to abide by the provisions detailed of this Code of Conduct and in the Schedule of Disclosable Interests.

Signed.....

Name and role (please print).....

Date.....

<sup>1</sup> A 'sensitive interest' is described in s.32 of the Localism Act 2011 as .an interest, the nature of which is such that the member and the monitoring officer consider that disclosure of the details of the interest could lead to the member or a person connected with the member, being subject to violence or intimidation. Where such an interest is entered in the register of disclosable interests, copies of the register that are made available for inspection, and any published version of the register, must not include details of the interest (but may state that the member has an interest the details of which are withheld under this section).

## **Schedule Of Disclosable Interests**

### Disclosable Pecuniary Interests

#### **Employment:**

1. Details of any employment, office, trade profession for profit or gain by me or my partner

#### **Sponsorship:**

2. Details of any payment or provision of any other financial benefit (other than from the Elected Local Policing Body Area, ELPBA – area for which the police and crime commissioner has been elected) made or provided within the last 12 months in respect of any expenses incurred by me in carrying out my duties.

(This includes any payment or financial benefit from a trade union).

#### **Contracts:**

- 3(a) Details of any contract which is made between (i) myself (or my partner) and (ii) the ELPBA under which (a) goods or services are to be provided or works are to be executed and (b) which has not been fully discharged.
- 3(b) Details of any contract which is made between (i) firm in which I (or my partner) is a partner and (ii) the ELPBA under which (a) goods or services are to be provided or works are to be executed and (b) which has not been fully discharged.
- 3(c) Details of any contract which is made between (i) a body corporate of which I (or my partner) is a *director* and (ii) the ELPBA under which (a) goods or services are to be provided or works are to be executed and (b) which has not been fully discharged.

(*Director* includes a member of the committee of management of an industrial and provident society).

- 3(d) Details of any contract which is made between (i) a firm or a body corporate that in the *securities* of which I (or my partner) has a beneficial interest and (ii)

the ELPBA under which (a) goods or services are to be provided or works are to be executed and (b) which has not been fully discharged.

(*securities means* shares, debentures, debenture stock, loan stock, bonds, units of a collective investment description, other than money deposited with a building society).

**Land:**

4. Details of any beneficial interest that I or my partner has in land within ELPBA that entitles me or my partner to occupy (alone or jointly with another) that land, or to receive income from it.

**Licences:**

5. Details of any licence that entitles me or my partner (alone or jointly with others) to occupy land in ELPBA for a month or longer.

**Corporate tenancies:**

6. Details of any tenancy where, to my knowledge, (a) the ELPBA is the landlord; and (b) the tenant is (i) a firm in which I (or my partner) is a partner, (ii) a body corporate of which I (or my partner) is a *director*, or (iii) (i) a firm or a body corporate that in the *securities* of which I (or my partner) has a beneficial interest.

**Securities:**

7. Details of beneficial interest that I or my partner has in the securities of a body where (a) that body (to my knowledge) has a place of business or land in the ELPBA; and (b) either (i) the total nominal value of the securities that I or my partner has exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class in which I or my partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.